

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
May 20, 2022

A regular board meeting of The Applied Behavior Analyst Licensing Board was held by The Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 via Zoom & the Mayo-Underwood Computer Lab 130CW on May 20, 2022.

MEMBERS PRESENT

Nicole Newsom
Ashley Clark
Jennifer Pollard
Jennifer A. Tucker
Kirsti Singer

DPL STAFF

Jamar Carter, Boards & Commissions Support SPC
Kevin Winstead, Commissioner
Daniel Leffel, Board Counsel

MEMBERS ABSENT

GUEST

CALL TO ORDER

Board Chair, Ashley Clark called the meeting to order at 10:02 a.m.

APPROVAL OF MINUTES

The board reviewed the meeting minutes from the April 22, 2022 board meeting & May 9, 2022 special meeting.

A motion was made by Kirsti Singer to approve the meeting minutes from April 22, 2022 board meeting & May 9, 2022 special meeting. Jennifer Pollard seconded the motion and the motion carried.

FINANCIAL STATEMENT

The board reviewed the financial statement for the month of April 2022 with no additional questions at this time.

DPL REPORT

No updates at this time

LEGAL COUNSEL

The board recapped the amended Kentucky Administrative Regulations & the ARRS meeting held on June 14, 2022. Ashley Clark will represent the board at the meeting.

A motion was made by Ashley Clark to accept the suggestions/amendments to the regulations & forms, Kirsti Singer seconded the motion and the motion carried.

OLD BUSINESS

No old business to discuss at this time.

NEW BUSINESS

A motion was made by Kirsti Singer to send an appreciation plaque on behalf of the board to Allan Allday to show their gratitude of his service as a board member. Jennifer Tucker seconded the motion & the motion carried.

LICENSURE STATUS REPORT

The Licensure Status Report was presented to the Board for review. The report showed there are currently five hundred and eighty (580) active licenses: five hundred and fifty-three (553) active behavior analysts; seventeen (17) active assistant behavior analysts with four (4) being Active-Active Not Eligible to Practice; ten (10) active licensed temporary behavior analysts with three (3) being Active-Active Not Eligible to Practice, zero (0) temporary behavior analyst assistants and zero (0) temporary registered telehealth health care providers.

SUPERVISION COMPLIANCE REPORT

5 Reports Due

- Assistant Behavior Analyst
 - Due 1/31/2022
 - Submitted 4/6/2022 via eServices
- Assistant Behavior Analyst
 - Due 5/31/2022
 - Submitted 4/26/2022
- Assistant Behavior Analyst
 - Due 2/6/2021
 - Requested Certified Mail #7020 1810 0002 1638 1961
 - Delivered to licensee on 3/10/2022
- Assistant Behavior Analyst
 - Due 3/2/2022
 - Submitted 5/6/2022 w/renewal
- Temporary Behavior Analyst
 - Due 5/18/2022

A motion was made by Jennifer Pollard to change the status of one (1) Assistant Behavior Analyst to “Active-Active-Not Eligible to Practice” due to supervision compliance. Kirsti Singer seconded the motion & the motion carried.

A motion was made by Kirsti Singer to resend the supervision request correspondence to one (1) licensee & give 14days to respond. Jennifer Pollard seconded the motion & the motion carried.

APPLICATIONS COMMITTEE REPORT

The applications committee reviewed eleven (11) Licensed Behavior Analyst Applications, with the following recommendations:

Brovelli, Jordan N.- LBA Approved 4/27/2022	McMurray, Michelle G. -LBA Approved 4/27/2022
Brown, Jencie M. -LBA Approved 4/22/2022	Meredith, Kayla J. -LBA Approved 5/6/2022
Dai, Anita T. – LBA Approved 5/9/2022	Shayne, Rachel K. - LBA Approved 5/6/2022
Holder, Natalie R.- LBA Approved 5/18/2022	Strachan, Sarah N.- LBA Approved 5/18/2022
Kendrick, William J.- LBA Approved 5/9/2022	Williams, Tameka N. – LBA Approved 4/22/2022
Koliofotis, Vasiliki C.- LBA Approved 4/22/2022	

A motion was made by Kirsti Singer to accept the applications committee recommendation, Jennifer Tucker seconded the motion & the motion carried.

COMPLAINTS COMMITTEE REPORT

The board reviewed the complaints committee meeting minutes from the April 22, 2022 meeting. A motion was made by Ashley Clark to approve the complaints committee meeting minutes, Kirsti Singer seconded the motion & the motion carried.

PER DIEM

A motion was made by Kirsti Singer to approve per diem for all eligible members attending today's meeting on May 20, 2022, Jennifer Tucker seconded the motion & the motion carried.


A motion was made by Kirsti Singer to approve per diem for all eligible members attending the May 9, 2022 special meeting, Nicole Newsom seconded the motion & the motion carried.

NEXT MEETING

The next scheduled board will take place on Friday, June 24, 2022 at 500 Mero St. Frankfort, KY 40601 at the Mayo-Underwood Building. The Complaints Committees will meet prior, at 9:00 a.m., with the board meeting to follow at 10:00 a.m.

ADJOURN

Kirsti Singer made a motion to adjourn at 10:58 a.m. having no further items of discussion. Jennifer Tucker seconded the motion and the motion carried.



Ashley Clark, Board Chair